

**Planning Commission Meeting
January 18, 2017**

1. Chairman Plummer **called the meeting to order** at 6:00 PM.

2. **ROLL CALL:** Commissioners present: Daniel Cross
Michele Hutchinson
Bill Lyons
Kelye McKinney
Michael Roberts
Kristian Watford
Brian Plummer
Staff members present: Matt Wheeler, Director of Community Development
Jim Bermudez, Development Services Division Manager
Leslie Walker, Assistant City Attorney

3. **PLEDGE OF ALLEGIANCE** – led by Commissioner Cross

4. **CITIZENS ADDRESSING THE COMMISSION ON MATTERS NOT ON THE AGENDA**

Chairman Plummer asked if there were any citizens wishing to address the Commission regarding matters not on the agenda. There were none.

5. **CONSENT AGENDA**

5A. Motion: (Offered by Commissioner Lyons, seconded by Watford) to approve the consent agenda item 5A Minutes of the meeting on December 21, 2016.

Vote: (4/0: Lyons, Watford, Roberts, Plummer) and the motion was adopted.

AYES: COMMISSIONER: Lyons, Watford, Roberts, Plummer

NOES: COMMISSIONER:

ABSTAINED: COMMISSIONER: Cross, Hutchinson, McKinney

ABSENT: COMMISSIONER:

6. **PUBLIC MEETING**

A. PUBLIC HEARING REGARDING TURKEY CREEK ESTATES DEVELOPMENT AGREEMENT - APPLICANT IS REQUESTING A CONTINUANCE OF THIS ITEM TO A DATE CERTAIN.

Matt Wheeler, Community Development Director presented item 6A. Mr. Wheeler offered opening remarks, background information and general updates on the project. Mr. Wheeler explained that the Village 1 project is a recently annexed project that came before Planning Commission. Mr. Wheeler also noted that the Village 1 Infrastructure Finance Plan was also recently released and brought before the Planning Commission. Mr. Wheeler explained that negotiations are almost complete on the Development Agreement. Mr. Wheeler explained that the regularly scheduled February meeting has a very large agenda and suggested holding a special meeting to continue this item. Following the presentation by Mr. Wheeler, Chairman Plummer asked the Commission if they had any questions. A discussion ensued between the Commission and City Staff. Mr. Wheeler heard Commission members' comments, answered questions and provided clarification.

Chairman Plummer then opened the public comment period at 6:05 p.m.

There were none. The public comment period was closed at 6:06 p.m.

Following the public comment period, Chairman Plummer asked the Commission if they had any questions. A discussion ensued between the Commission and City Staff.

Following the discussion, Chairman Plummer asked if there was a motion to approve the continuance of the Turkey Creek Estates Development Agreement.

Motion: (Offered by Commissioner Lyons, seconded by Commissioner Hutchinson) to approve the continuance of the Turkey Creek Development Agreement to a date certain of February 1, 2017.

Vote: (7/0: Lyons, Hutchinson, Cross, McKinney, Roberts, Watford, Plummer)

AYES: Commissioner: Lyons, Hutchinson, Cross, McKinney, Roberts, Watford, Plummer

NOES: Commissioner:

ABSTAINED: Commissioner:

ABSENT: Commissioner:

7. GENERAL BUSINESS

A. APPOINTMENT OF PLANNING COMMISSION REPRESENTATIVE TO DESIGN REVIEW BOARD

Chairman Plummer stated that with the vacancy of former commissioner Mark Hutchinson who served as the representative for the Planning Commission on the City of Lincoln's Design Review Board, the Commission needed to appoint a new representative. Mr. Plummer asked if there were any nominations. Commissioner Dan Cross stated he would like to serve on the Design Review Board. Commissioner Plummer asked if there were any other nominations or interest from the Commission. There were none. Chairman Plummer asked if there was a motion to approve Commissioner Dan Cross to the Design Review Board.

Motion: (Offered by Commissioner McKinney, seconded by Commissioner Lyons) to approve Commissioner Dan Cross to serve as the Planning Commission representative on the Design Review Board.

Vote: (7/0: McKinney, Lyons, Cross, Hutchinson, Roberts, Watford, Plummer)

AYES: Commissioner: McKinney, Lyons, Cross, Hutchinson, Roberts, Watford, Plummer

NOES: Commissioner:

ABSTAINED: Commissioner:

ABSENT: Commissioner:

B. ETHICS AND BROWN ACT TRAINING

Assistant City Attorney Leslie Walker presented item 7B. Ms. Walker offered opening remarks, background information, and general information. Ms. Walker presented a PowerPoint presentation which discussed the basics and core components of the Brown Act. Throughout the presentation Ms. Walker addressed questions from the Commission. Ms. Walker agreed to send the Commissioners additional information regarding ex parte communications.

C. CONFIRM APPOINTMENT OF VICE-CHAIR POSITION

Chairman Plummer explained that due to the early vacancy of the Chair for the December meeting, as the former Vice-chair he served as the acting Chair and the Commission elected a temporary Vice-Chair Commissioner Watford until such time as all seats were filled on the Planning Commission. Chairman Plummer asked if there were any other nominations for the Vice-Chair position before confirming the appointment of Commissioner Watford to the position. There were none. Chairman Plummer asked if there was a motion to approve Commissioner Watford as Vice-Chair of the Planning Commission.

Motion: (Offered by Commissioner Cross, seconded by Commissioner Hutchinson) to approve Commissioner Kristian Watford to serve as the Vice-Chairman for the Planning Commission.

Vote: (7/0: Cross, Hutchinson, Lyons, McKinney, Roberts, Watford, Plummer)

AYES: Commissioner: Cross, Hutchinson, Lyons, McKinney, Roberts, Watford, Plummer

NOES: Commissioner:

ABSTAINED: Commissioner:

ABSENT: Commissioner:

8. OLD BUSINESS

Chairman Plummer asked if there was an old business. There was none.

9. NEW BUSINESS

Chairman Plummer asked if there was any new business.

Jim Bermudez, Development Services Manager provided an update on the affordable housing element and stated that there will be legislation adopted soon but that it was not currently clear how it was going to effect the City. A discussion ensued between the Commission and Mr. Bermudez. Mr. Bermudez stated that he would provide further updates as they become available.

10. COMMISSIONER COMMENTS

Chairman Plummer asked if there were any Commissioner comments.

Commissioner Lyons welcomed the new Commission members.

Commissioner McKinney stated she was looking forward to serving on the Commission.

Commissioner Hutchinson stated she was also looking forward to serving on the Commission and noted that she attended the Council retreat and thought it was very valuable and staff were very welcoming.

11. STAFF UPDATES

Chairman Plummer asked if there were any staff updates.

Jim Bermudez, Development Services Manager stated that as a follow-up to the discussion at the December meeting regarding training, he was pleased to let the Commission know that the Planning Commissioners Academy was being held in March in Los Angeles, CA and that the City would be willing to send two Commissioners to this academy and send the remaining Commissioners when the event return to Northern California the following year. A discussion ensued between the Commission and City staff.

Chairman Plummer asked if there were any Commissioners who wished to attend the training in March. Commissioner Dan Cross and Commissioner Kelye McKinney both stated they would be interested in attending.

12. MEETING ADJOURNMENT

The meeting adjourned at 7:20 p.m.

SUBMITTED BY:

Angela Alloway, Secretary